

INSTRUCTIONS FOR PROCESSING MY WEDDING AGREEMENT

1. In order to reserve a specific date, please fill out the Wedding Agreement on the next page. Please type for responses. I recommend that you save a copy of the Agreement on your hard drive.
2. Print out a copy of the completed Wedding Agreement, sign the Agreement (signed by both bride and groom), and send it with a deposit check for \$300 made payable to Rev. William J. Freeman to:

Rev. William J. Freeman
Progressive Catholic & Interfaith Weddings
4326 18th Street North
Arlington, VA 22207-2310

*If you would like to pay the deposit by credit card, contact me by email at wfreeman@ProgressiveCatholics.org
If you would like to pay by PayPal, use my email address.*

Once I have received the completed agreement along with your payment, I will then formally reserve your wedding date. I will sign and send you a copy of the Agreement. If I can help in anyway, contact me by email or call **703-475-2050**.

I look forward to working with you.

Rev. William (Bill) Freeman

PROGRESSIVE CATHOLIC WEDDINGS – WEDDING AGREEMENT

(Please **type** in text blocks below; areas will expand as needed)

Wedding Date:	Time:
Bride:	Groom:

Personal Information

Bride Street Address:	Groom Street Address:
City/State/Zip:	City/State/Zip:
Phone (home):	Phone (home):
Phone (mobile):	Phone (mobile):
Email:	Email:
Religion:	Religion:
Was there a previous marriage (check is yes): <input type="checkbox"/>	Was there a previous marriage (check is yes): <input type="checkbox"/>
If previous marriage, date of divorce:	If previous marriage, date of divorce:

Wedding Ceremony

Location Name:	Type of Ceremony (check one): Catholic: <input type="checkbox"/> Christian: <input type="checkbox"/> Interfaith: <input type="checkbox"/> Civil: <input type="checkbox"/>
Location Address:	Ceremony with be: Inside: <input type="checkbox"/> Outside: <input type="checkbox"/> Do you want a day-of rehearsal? Yes: <input type="checkbox"/> No: <input type="checkbox"/> Note: No cost, must be within 2 hours of ceremony
Estimated Number of Attendees:	Will you have a wedding planner? Yes: <input type="checkbox"/> No: <input type="checkbox"/>
How did you find me? The Knot: <input type="checkbox"/> WeddingWire: <input type="checkbox"/> Web Search: <input type="checkbox"/> Facebook: <input type="checkbox"/> Other:	

Agreement

It is agreed that the Officiant will work with the couple to prepare for, plan, and officiate at the couple's wedding ceremony at the date and time specified above. Wedding rehearsal attendance is limited to the day of the wedding and within two hours of the actual ceremony. If the Officiant is, for any reason, unable to officiate at the wedding, another ministerial partner will officiate at no additional cost to the couple. **It is the responsibility of the couple to secure their marriage license as required by the state in which the ceremony will take place.** The license must be presented to the officiant no later than the day of the wedding. The officiant cannot legally marry the couple without the marriage license in hand.

Fee: The stipend for the service is \$600. Unless the entire stipend is paid in full upon the execution of this agreement, a non-refundable deposit of \$300 will be required to reserve the couple's wedding date. The balance must be paid no later than 14 days before the wedding date.

Signatures

Bride / Date

Groom / Date

Rev. William J. Freeman, Officiant / Date

(This information to be completed by Officiant)

Wedding stipend:	Rehearsal attendance fee:
Deposit amount paid:	Date deposit paid:
Remaining balance:	Date remaining balance due: